

**Dunsmuir Chamber of Commerce
Board of Directors Meeting
June 5, 2012**

5:00 PM Meeting Called to order

In attendance: David Clarno, Bob Grace, Nick Clayton-Syrrist, , and Executive Director-Arlis (Missey) Steele.

- I. Public Comment – None
- II. Minutes – **Motion to accept the May 2012 Minutes** was made by Bob Grace, 2nd by Nick Clayton-Syrrist, all in favor.
- III. Reports/Announcements
 1. Director’s Report – General overview and other daily operations update.
 2. Financial Report – *Request for budget comparison spreadsheet* to be attached to the regular Financial Reports each month. **Motion to accept the May 2012 Financial Report** was made by Bob Grace, 2nd by Bryce Craig, all in favor.
- IV. New Business
 1. Website Contract – Andree Morgan did not fulfill the website contract and has requested to cancel the contract and keep the \$500 upfront payment for work completed. Arlis (Missey) Steele will *write a letter regarding the breach of contract* and \$500 to be refunded to the Chamber. David Clarno will finalize and sign the letter.
 - a. New Website Contract – Bryce Craig recused himself from the discussion. The Chamber received a quote for the website. **Motion to allow David Clarno to negotiate and execute the contract with Pusher Inc.** was made by Bob Grace, 2nd by Nick Clayton-Syrrist.
 2. Bookkeeper Proposal – The Board would like to secure Laressa’s Bookkeeping Services for a trial period of three months. Contract will be subject to change, and will be retroactive to June. The *Board will review the contract* prior to the July Board meeting and make a decision in July.
 3. Gold Circle – Autumn Art Walk - Full discussion over the need to revise the Gold Circle Program to maintain control of the allocated funds. Art Walk Committee requested reallocation of Gold Circle funds that have already been distributed. **Motion to do a direct donation/sponsorship of \$500 to the Art Walk committee for the Autumn Art Walk from the Chamber** by Bryce Craig, 2nd by Nick Clayton-Syrrist.
 4. Mixers & Ribbon Cuttings - None
 5. Trout Plaques - *11 trout plaques* remaining.
 6. Committee Reports
 - Shop Local – General update
 - Revitalization – None
 - Website – Previous discussions.
 - Dogwood Daze – Committee is considering turning it into a two day event, with the Derby on the second day.
 - Railroad Days – Don’t miss the pancake breakfast.
 - Events Committee – The Events Committee is considering other locations for the Derby next year, they are not considering another Derby this year. Mossbrae Music Festival tickets are for sale, considering having limited edition posters available for purchase at the festival; the Board would *like water bottle samples* for sale at the festival as well as in the office.

- Other – The Chamber needs *to look at potential sites for a large Events Board* with the larger Dunsmuir events listed. Arlis (Missey) Steele will contact Signs of Life and request and estimate.
- Create *ads for the summer months in Redding publications*, “It’s Cooler Here!” or “Daycation” ads in mid-July and August.
- *Business Directory/Visitor’s Guide* – The Chamber needs to move forward with *creating a hard copy Business Directory/Visitor’s Guide*.

V. Adjourn – Next Chamber meeting, July 10, 2012.